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(225) 242- FAX NO. (225) 242-4692

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CERTIFIED MAIL

RETURN RECEIPT REQUESTED

\*Company Name

\*Address

\*City, State, Zip

Subject: Excess Property

File No. \*

Dear \*:

The Department of Transportation and Development acquired the captioned tract of land, shown on the attached plat, from \_\_\_\_\_\_\_\_\_\_\_ by Act of Sale dated \_\_\_\_\_.

The Department no longer has use for this site and in accordance with Louisiana Revised Statue 41:1338 we hereby offer to sell you this property at fair market value.

If no response is received within ten (10) days from receipt of this letter, this property will be sold by public bid/private sale.

Yours truly,

Property Management Officer

\*/\*

Attachments

cc: Assistant Administrator – Support Services